

Minutes of the Judiciary and Law Enforcement Committee – October 5, 2007

The meeting was called to order at 8:33 a.m. by Chair Bonnie Morris.

Present: County Board Supervisors Bonnie Morris (Chair), Kathleen Cummings, Rick Stevens, Dave Swan and Steve Wimmer. Absent: Supervisors Genia Bruce and Keith Harenda.

Also Present: District Attorney Brad Schimel, Victim/Witness Coordinator Jen Dunn, Office Services Coordinator Dani Danielski, Waukesha County Medical Examiner Dr. Lynda Biedrzycki, Emergency Preparedness Director Richard Tuma, Emergency Management Coordinator Bill Stolte, Radio Services Administrator Chris Petterson, Financial Analyst Lindsay Johnson, Legislative Policy Advisor Dave Krahn. Recorded by Karen Phillips, County Board Office.

Correspondence

- Bureau of Justice Statistics Special Report

Executive Committee Report of October 1, 2007

B. Morris outlined the items discussed at the meeting:

- Library Appointments
- UW-Extension Operating Budget
- Ordinance to Modify the 2007 Budget to Appropriate Additional U.S. Department of Housing and Urban Development Funds for Program Year 2007 for the Community Development Block Grant and the Home Investment Partnership Programs
- Update on the HOME Consortium Report
- Ordinance to Approve a Rental Lease Agreement between Waukesha County and the Wisconsin Partnership for Housing Development
- 2008 Community Development Block Grant Operating Budget
- Waukesha County Federated Library System (WCFLS) Operating Budget
- 2008 Non-Departmental Budget
- Discussion at length of substation in Sussex
- Discussion at length of the Capital Projects

Future Agenda Item

Stevens stated that Vivian Kus s of WE Energies/Disaster Preparedness would like to meet with the committee to inform them of their roles in a disaster .

Future Meeting Dates

- October 12
- November 2
- November 16
- November 30

Discuss and Consider the 2008 Department Operating Budget for which the Committee has Budget and Policy Oversight: District Attorney

Schimel opened with discussion of his goal of making Waukesha county a safe place and feels the District Attorney's Office continues to provide excellent service with fewer resources. He stated they experience excellent cooperation with law enforcement agencies in trying to anticipate problems as they arise. Schimel states the crime rate continues to be low, with only one intentional homicide in the

county this year. Law enforcement is very aggressive in this county, as is the District Attorney's Office, for such offenses as drunk driving. Schimel stated despite staffing shortages, the number of cases is growing.

Morris informed Schimel that a written page listing achievements of the District Attorney's Office for the prior twelve months could be submitted for inclusion in the 2008 Adopted Budget Book.

Schimel reviewed the Major Departmental Strategic Outcomes and Objectives for 2008. He stated that Objective #3 is a new addition, which focuses on providing timely notification of court cancellations to citizen and officer witnesses.

Schimel addressed some changes that have been made, some of which were increasingly difficult. He stated the Assistant DAs and secretaries, when on-call, are not paid unless called and must stay within 45 miles of home. He also stated that cell phone utilization has been cut due to costs and expenses that continue to rise in trial preparation and prosecution.

Victim Witness Program - Dunn stated the Program revenue is budgeted at 60% of expenditures for 2008. Operating costs and Interdepartmental charges have been decreased slightly to address the personnel cost increase of \$17,719 to continue for 7.50 FTE staff. Dunn stated they continually strive to improve their services. Dunn said the State provides some reimbursement for Victim/Witness Services. The reimbursement level varies depending upon the amount of requests submitted by other Victim/Witness programs throughout the State.

VOCA Grant/Program – Dunn stated that grant resources, provided through the Victims of Crime Act (VOCA), fully fund program expenditures.

MOTION: Swan moved, Stevens second, to tentatively approve the 2008 Operating Budget for the District Attorney.

Discuss and Consider the 2008 Operating Budget for which the Committee has Budget and Policy Oversight: Medical Examiner

Biedrzycki distributed an outlined summary of the Medical Examiner Budget, reviewed it with the Committee and answered their questions. She began by addressing the Capital Projects Plan for the Medical Examiner Facility Expansion, which has seen an increase in cost from the original concept. This project is expected to be completed in 2009.

Biedrzycki stated there are no position changes in the Budget. The pathologist and pathologist assistant positions were filled in April 2007. There is currently recruitment underway for a vacant Clerk-Typist position.

Biedrzycki reviewed the Strategic Objective of investigating 35-40% of all deaths in the county (2006 actual was 48%). Biedrzycki discussed the Revenue increases, which included an increased number of cremations, more autopsies for Washington County than contracted, and Tissue Recovery revenue added. Expenditures were increased in personnel and operating costs, while a slight decrease is seen in Interdepartmental Charges.

Biedrzycki further discussed the possibility of future contracts with surrounding counties due to a shortage of Forensic Pathologists in the State, which would result in additional Revenues. She stated this could be considered once the new facility is completed, when there will be sufficient space to accommodate the volume of additional cases. Biedrzycki stated that currently, Associate Medical Examiner Dr. Brian Peterson performs a significant number of autopsies on a private basis. When the

Waukesha County Medical Examiner facility is used, this results in additional revenue of \$350.00 per case. Dr. Peterson also will be involved in facilitating training in conjunction with WCTC and law enforcement agencies.

Morris informed Biedrzycki that a written page listing achievements of the Medical Examiner's Office for the prior twelve months could be submitted for inclusion in the 2008 Adopted Budget Book.

MOTION: Cummings moved, Swan second, to tentatively approve the 2008 Operating Budget for the Medical Examiner. Motion carried 5-0.

Discuss and Consider the 2008 Operating Budget for which the Committee has Budget and Policy Oversight: Emergency Preparedness

Tuma, Petterson and Stolte discussed the proposed 2008 Operating Budget for the Department of Emergency Preparedness. There is a total tax levy increase of \$323,467 or 8.57%. The position summary shows an increase of 0.74 positions for a total budget of 60.16 FTE. Tuma went over their mission and continued with a review of Major Departmental Strategic Outcomes and Objectives for 2008.

- Meet and exceed the National Fire Protection Association standards with a goal of answering 99% of emergency calls within 15 seconds and 99% within 20 seconds in an effort to improve response time and dispatch calls in a timely manner.
- Meet and exceed National Academies of Emergency Dispatch standard of processing all emergency medical dispatch calls within 60 seconds of acceptance into CAD system.
- Meet the Medical Priorities Standards for Protocol Compliance needs for accreditation.
- Conduct activities in all five nationally recognized phases of Emergency Management including Mitigation, Prevention, Preparedness, Response and Recovery.
- Carry out the functions and duties of the federal Emergency Planning and Community Right to Know Act and Wisconsin Statute 166.20 pertaining to hazardous material preparedness, response and recovery.

Tuma continued with a review of the various general fund programs that are part of the Emergency Preparedness Department. He covered the staffing, financial summary and program highlights for Communication Center Operations, Disaster Management, and Hazardous Materials Management. Tuma and Petterson covered the financial summary and objectives under strategic outcomes for the Radio Services Fund. They continued with a review of Trunked Radio Operations, Equipment Replacement-Trunk Radios, and Conventional Radio Services Operation.

Tuma and Johnson explained overfill positions (referenced on page 63 of the Budget Book) and answered the questions of the Committee members. Tuma acknowledged Johnson for her excellent work and assistance with the Budget.

Morris informed Tuma that a written page listing achievements of the Department of Emergency Preparedness for the prior twelve months could be submitted for inclusion in the 2008 Adopted Budget Book.

MOTION: Cummings moved, Stevens second, to tentatively approve the 2008 Operating Budget for the Department of Emergency Preparedness. Motion carried 5-0.

Discuss Dept of Emergency Preparedness Application for Hazardous Materials Emergency Preparedness (HMEP) Grant.

Stolte reviewed the HMEP Grant purpose of enhancing hazardous material transportation route vulnerability planning. The grant amount of \$10,000 has been approved, and Stolte stated it will be coming to the Committee as an Ordinance for their approval in the future.

Legislative Update

Krahn stated he believes, at this point, there may not be funds for the Courts in the State budget and feels it does not look promising at this point.

Krahn informed the Committee of The Wisconsin Way Forum, which will be at the Waukesha County Exposition Center on Thursday, November 8, 2007. He explained this is a Statewide effort to look at the property tax system in Wisconsin and delivery of services, and encouraged everyone to attend, if possible. Chairman Dwyer will provide more information at the next County Board Meeting, and an informational pamphlet will be placed in the Supervisors' mailboxes.

MOTION: Swan moved, Cummingssecond, to adjourn the meeting at 11:31 a.m. Motion carried 5-0.

Respectfully submitted,

Kathleen M. Cummings
Secretary